

Borough of Pottstown Parks and Recreation Department Schedule of Fees

Ballfield Rentals

Memorial Park Ballfield single 2-hour game	\$80
Memorial Park Ball Field half-day per field 7:30 AM to 1 PM or 2 PM to park close (seasonal)	\$120
Memorial Park Ball Field full-day per field	\$260
Maple St. Park Ball Field half day per field	\$50
Maple St. Park Ball Field full day per field	\$100

Pavilion, Sports Court and Other Outdoor Facility Rentals

	Resident	Nonresident
*Terrace Lane Park Pavilion per day (groups of 30 or less)	\$100	\$125
*Memorial Park Pavilion Fri-Sun & Holidays (per day)	\$175	\$200
Memorial Park Pavilion Mon-Thurs (per day)	\$100	\$125
Memorial Park Gazebo (per day)	\$75	\$85
Memorial Park Island (per day)	\$275	\$325
Riverfront Park Rotary Pavilion	\$75	\$100
Riverfront Park 5K Package (per day) includes Rotary Pavilion w/ elec. & trail usage and the option to close Keystone Blvd parking lot	\$150	\$175
*Riverfront Park SRT Pavilion Fri-Sun & Holidays (per day)	\$165	\$190
Riverfront Park SRT Pavilion Mon-Thurs (per day)	\$100	\$125
Riverfront Park SRT Pavilion Education Session	\$25	\$40
Chestnut Street Park Pavilion (per day)	\$65	\$90
Tennis/Basketball/ Volleyball Court: (4hrs)	\$35	\$75
Parking Lot at Trilogy Park (limited availability)	\$50	\$75
Smith Family Plaza - limited use electric only available as stated below	\$35	\$50
General Park Rental (all other parks per day, limited availability as permitted by Parks Dept.)	\$40	\$50

Definitions:

Resident: An individual or organization who resides in or keeps corporate offices within the Borough of Pottstown as defined by the Pottstown School District tax map.

Nonresident: Any individual or organization who does not reside in or keep corporate offices within the Borough of Pottstown as defined by the Pottstown School District tax map.

Charges will be assessed the same for rentals billed "per day" regardless of the actual amount of time the facility is used or occupied.

* electrical service included in price.

Smith Family Plaza - electric service \$150 per day (panel delivery and pick up included)

The rental rates identified above are specific to the use of the Pottstown Parks and Recreation rental facilities. They do not include additional services such as waste removal, portable toilets, and other staffed services, fee for which may be applied as in the fee schedule defined below.

Additional Fees & Service Charges and/or Permit Requirements may apply for special events. It is required that you contact the Parks and Recreation Department to discuss requirements for special events for which fees are to be charged or anticipated attendance is in excess of 150 persons.

Miscellaneous Rental and Service Fees:

**Event fee for events with 200 or more attendees - \$100

**Event fee for events with 500 or more attendees - \$250

**Billed per facility area, per contract

Reimbursement Rate - Parks Worker I / Parks Worker II: \$80 per hour (1 hour minimum) scheduled through Management team.

Additional Baseball Field Dragging & Lining: weekday, business hours (7:30 AM to 2:00 PM): \$90 / field
weekend, non-business hours: \$130 / field.

Electrical Services: \$35 per location, per day

Additional Commercial Electrical Services: \$10 per vendor

Conditional Park Overnight Usage Fees: \$75 per unit, per contract (by special permission only)

***Commercial Vendor Event Fee: \$80 per facility area, per contract.

***pertains to rentals where commercial sales are conducted on site and/or access to certain park areas is limited for the purpose of charging admission or participation fees.

Additional Fees

Cancellation Fee, Bus Trips: \$50 per ticket

Cancellation Fee, Recreation Course(s) and Park Rentals: \$25 per registration/contract (if contract exceeds \$300: cancellation fee of 10%)

Trash Removal Fee for rentals: \$30

Late Fee for Summer Program Tuition nonpayment: \$20 per week

Firewood Permit: \$25 annual permit plus per pick-up / trailer price

Firewood Haul-out: \$120 per standard 6'4" pick-up bed

\$150 per standard 8' pick-up bed

\$200 per trailer up to 12'

Equipment Rentals

Large Propane Grill – 24" x 60" w/ fuel: \$200 per day (includes one 40 lb cylinder)

Additional 40 lb propane cylinder - \$50

Tables (6" rectangular): \$8.50 each per contract (5 table minimum)

Chairs: \$2.50 each per contract (15 chair minimum)

Med. Sound System 375 watt: \$150 per day

Sports Equipment: \$15 per package: inquire at office for complete listing of available equipment

Newsletter Sponsorship and Acknowledgement Rates

Newsletter is a full-color, quarterly, digital-only publication designed to display at 8.5" x 11"

Logo Page: \$50

Half Page: \$100

Full Page: \$200